

## CLEVER ADMINISTRATION SCRIPT

Good morning/afternoon! My name is (insert name) and I am here to help administer the Terrace Metrics screener that students at (name of school) will take within the next few weeks. Please watch this brief video explaining the assessment. I can answer questions after the video is completed.

(Show Video- linked below)

<https://www.terracemetrics.org/wp-content/uploads/2019/08/TM-VIDEO-1B.mp4>

Like the video said, this assessment tool will ask you questions about many areas of your life. Your responses are confidential; teachers and other staff will not see your responses. However, the wellness team at your school will receive a copy of your report.

Read the directions very closely. Unless the directions say differently, think of how you have been over the past month. To repeat, in the past month. We want to know how you are doing now, not how you were in the past. Please take this assessment very seriously and answer all questions honestly. You will not be in trouble for any responses you provide, and your responses will not be a part of your record. There are no right or wrong answers, and many questions will be asking you about how you feel most of the time, not just today. Although the video stated it is designed to take one class period, it should take about 15-20 minutes maximum. Take your time when reading each item, and again, answer each item on how you feel, not how you think others would want you to respond. Do not discuss your responses with others while taking the survey. Please do not discuss this survey after you are finished. There are many other students who have yet to take it, and we don't want to influence their responses. Are there any questions?

Now, I need everyone to open their Clever dashboard and look for the icon called "Terrace Metrics". If you are unable to access the link, please don't be concerned as some students did opt out by the specified date. Please click on that icon and answer the questions. I will remain here until all of you have completed the assessment. If any follow up is needed, we will contact you.

Thank you and please feel free to contact any of us in wellness or guidance if you have any questions or concerns!

*Terrace Metrics Wished to Acknowledge Broward County School District for these Proctor Instructions*